

Princeps Electronics	Impartiality and Confidentiality Policy	Ref: DOC240863
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Princeps Electronics Limited (Princeps) provides independent testing and inspection services to clients to identify and prevent the use of defective and counterfeit electronic, electrical, electro-mechanical and photonic components / assemblies within the aviation, space and defence industries.

Impartiality

All laboratory activities are undertaken impartially. They are structured and managed to safeguard impartiality. The Operations Director is responsible for ensuring that staff are aware of the policy and always adhere to it in the execution of laboratory activities.

The Laboratory is in separate part of the premises, secure from the operational business and for all assignments it will act impartially in the analysis and reporting of test results. Access to the laboratory is strictly controlled.

In the event that a member of the laboratory staff finds themselves in a potential conflict of interest situation through commercial, financial or other circumstances, they must report the matter to the Operations Director without delay.


Confidentiality

All aspects of an assignment are treated confidentially. Report and results of laboratory tests will be disclosed only to the client unless required by legal authorities, whereupon the client will be advised accordingly.

In the event that a client requires disclosure of results and reports to a 3rd party, this request must be made in writing and recorded.

In support of this, all reports and results for laboratory tests include the company's confidentiality statement below.

This material/report, and all copies, are confidential and shall remain the property of Princeps Electronics Limited. The company does not make any express or implied warranty or representation concerning the material/report or its accuracy or completeness. You may not disclose the material to any third party or exploit the material in any way unless you have received prior written consent from Princeps Limited.

Authorised	
Signature	
Name	Ian Walker
Position	Operations Director and Laboratory Manager
Date	04/12/2024

Received and Acknowledged	
Signature	
Name	
Position	
Date	